

# CTM eContracts

*discover the next generation of*

## Interactive Digital Real Estate Contracts

### Web Based Application

Your eContracts, Client DB, Documents, Clauses, etc are available 24 hours a day, 7 days a week and can be accessed from anywhere, with any computer with internet connection

No monthly software updates

No software installation required

Eliminates the requirement of PDF

Have the option of saving your Contracts on your computer or a disc

### Client Database

Import /Export and manage your Client DB, create Reminders, Fast Notes, Labels and custom Letters

### Interactive Digital Contracts

E-mail your contract once, make changes, and the changes will reflect to your client instantly

### Electronic Signature

Contracts can be signed online using the secure CTM Web Signature feature

Sellers, Buyers and Agents can complete and sign documents online.

Eliminate sending faxes back and forth or waiting for them to be received

Eliminate the problem of missing Initials on faxed contracts or documents

Create or upload your Agent eSignature File which can be added to all your contracts automatically

### Team Member Access

Allow a team member, assistant or a transaction coordinator to have access to see only your Contracts, Clauses or Client Database or full access and without ever knowing your login & password

Managers & Mentors can view and edit all agents / mentees contracts

Assign your business to a team member while you are on vacation, CTM eContracts will automatically generate an e-mail or paper notification to send to your clients

***Create your account today !***  
***For more information, go to***  
***www.CTMContracts.com***  
***and sign up for your***  
***Risk-Free 30 Days Trial!***

### Order Title / O&E Electronically

Order Title / O&E with a click and without the need to fax or email your contract / documents and receive the title docs in your CTM eContracts account

### eCalendars

Track all upcoming deadlines and events through the eCalendar and with email reminders.

One eCalendar for each particular transaction and one eCalendar that combines all your transactions

### Real Time Electronic eCalendar

E-mail your clients a Real Time Calendar with deadlines and tasks pertaining to their transaction

Your clients can see the status of the transaction at any time by opening the Real Time Calendar

### Deadline Tracking Management

Populate your contract dates and CTM eContracts will notify you of all overdue deadlines

Visual indication of current and past due events

### Auto Dates Deadlines

Check for Weekends & Holidays automatically before inserting the dates into the contract

Create and save your own Auto Dating Templates for different closing scenarios such as 30 Days Closing, 45 Days Closing , 20 Days MEC, etc

### Copy Contracts

Copy existing Contracts or copy from a Templates Contract

### Clauses Library

Create your Clause Library and insert them into the contract with just one click

### Document Management

Upload and store all documents related to a specific transaction and access and/or email them from any computer with an internet connection

### Streamlined Automation of Contracts

Populate client information from your client database directly into the contract

Auto populate into your Contract to Buy the Listing info by searching listings in CTM Network

### Full Reports

All transaction information is displayed in one detail report with contract deadlines, list of documents created, etc